Educational Sessions for Strategic Property Planning

SESSION 1 Tools and Techniques for Effective Membership Engagement

Following are tools and techniques to effectively engage members and help build consensus for major decisions at the end of the planning process.

- 1. Introduce the planning process early on so members have a common understanding of the process, timetable and roles and have an opportunity to ask process questions
- 2. Establish a special newsletter specific to the planning process so members have ongoing and timely information about progress and accomplishments
- **3.** Design a creative "visioning" process to invite members' hopes and ideas about possibilities for the future
- **4.** Convene small groups around questions to help prepare members for large group discussions at gatherings
- **5.** Provide a glossary of important terms to ensure common understandings
- **6.** Designate members of the planning team/committee to serve as liaisons to local communities
- Survey members to invite formal feedback at key points in the process (e.g., identifying priorities to address through planning)
- 8. Invite informal feedback through formal and informal communication channels at any time throughout the process
- **9.** Actively take the pulse of membership throughout the process, including at major progress points
- **10.** Seek members' feedback about preliminary recommendations before final recommendations are presented

