
Webinar Registration Instruction

To register for any of the upcoming NRRO webinars, viewers will be required to create an account with our new Learning Management System (LMS) called Elevate. Once created, you will be able to login and view any webinars you have registered for. Please note that this account is different from the Avila Institute website account login for email newsletters and in-service subscription program.

STEPS FOR WEBINAR REGISTRATION

1.

First go to the Avila Institute of Gerontology website, www.avilainstitute.org. Scroll down and you should see a box that says, "Featured Webinar" and the NRRO logo. Click the webinar title for more information or click "register" to go directly to step 3.

If you do not see this box, it means that registration for the upcoming NRRO webinar has not begun.

Featured Webinar



National
Religious
Retirement
Office
CoSponsored
Webinar

Medication Safety for Older Adults: Communication is the Key

This webinar will discuss the complex nature of therapeutic use of medications.

[Read More](#) | [Register](#) | [View All Webinars](#)

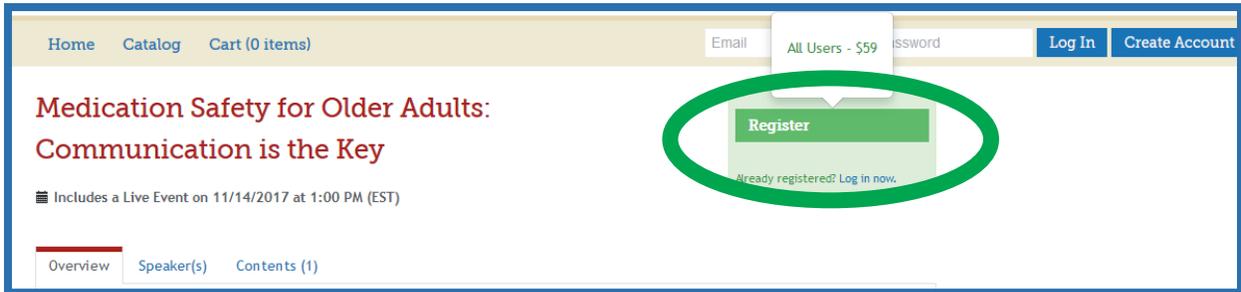
STEPS FOR WEBINAR REGISTRATION

2. Click “Register Here” button under webinar title. This will bring you to our Learning Management System (LMS) to continue the registration process.



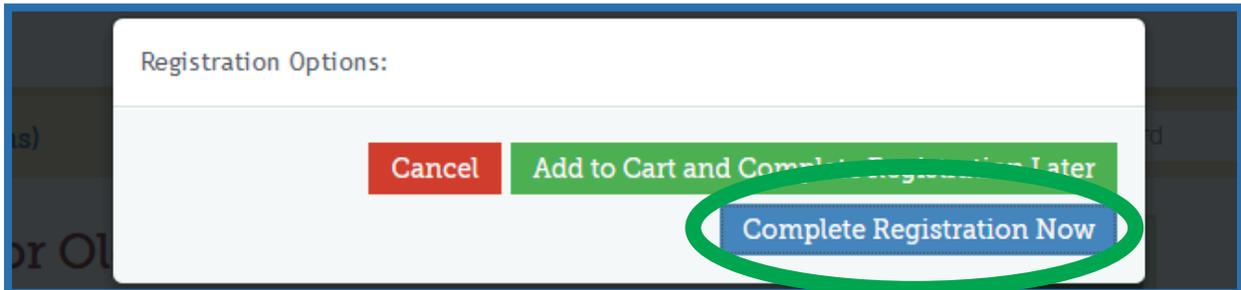
The screenshot shows a webinar registration page. At the top, a red banner reads "Medication Safety for Older Adults: Communication is the Key". Below this, the National Religious Retirement Office logo is displayed next to the text "National Religious Retirement Office Cosponsored Webinar Series". To the right, the date "November 14, 2017" and "Webinar | undefined" are shown. A blue button labeled "Register Here" with a right-pointing arrow is circled in green. Below the main content, there is a section titled "Date and Location" with a calendar icon, showing "November 14, 2017" and "Webinar | undefined". A paragraph of text on the left explains the partnership between NRRO and Avila Institute of Gerontology.

3. Click the green “Register” button.



The screenshot shows the LMS registration page. The top navigation bar includes "Home", "Catalog", "Cart (0 items)", "Email", "All Users - \$59", "Password", "Log In", and "Create Account". The main content area features the webinar title "Medication Safety for Older Adults: Communication is the Key" and a green "Register" button circled in green. Below the title, it says "Includes a Live Event on 11/14/2017 at 1:00 PM (EST)". At the bottom, there are tabs for "Overview", "Speaker(s)", and "Contents (1)".

3. When you click on register, click on the blue button “Complete Registration Now.”



The screenshot shows the "Registration Options:" section. It contains three buttons: a red "Cancel" button, a green "Add to Cart and Complete Registration Later" button, and a blue "Complete Registration Now" button circled in green.



STEPS FOR WEBINAR REGISTRATION

4. You will then be prompted to Log In or Create an Account.

Home Catalog Cart (1 item) Email Password Log In Create Account

You must **Log In** to register , or **Create Account**

Your cart

Product	Actions	Original price	Final price
Medication Safety for Older Adults: Communication is the Key	Remove	\$59	\$59
Discount Code:	<input type="text" value="nrro"/>		
	Apply Discount <small>(Leave blank if you don't know what this is.)</small>		

Home Catalog Cart (1 item)

You must **Log In** to register , or **Create Account**

Create Account

Email *

Password

Repeat Password *

First Name *

Last Name *

Timezone

Submit

5. To create an account, please click the green Create Account button. Put in your desired email, password, repeat password, first name, last name and time zone. Press the blue **submit** button. You now have an account with the AIG LMS website*. You can now register for the webinar.

**NRRO webinar registration is done through our Learning Management System (LMS) called Elevate. This new registration process will create an account for each new user where they can login and access all past webinars and other programs they have registered for. Please note that your Elevate account is different than an AIG website account and requires different login credentials. If you have any questions, please contact Erin Pietrak at erinp@avilainstitute.org*



STEPS FOR WEBINAR REGISTRATION

6. If you have an existing account, please click the green Log In button. Please type in your email and password. Press the blue Submit button.

You must **Log In** to register , or **Create Account**

Log In

Email:

Password:

[Forgot your password?](#)

Submit

7. If you are an NRRO member, please use the discount code nrro. This will make the webinar free. Complete the transaction. You will receive a confirmation and confirmation email.

Your cart

Product	Actions	Original price	Discounts	Final price
Medication Safety for Older Adults: Communication is the Key	Remove	\$59	\$59 - promo	\$0
Discount Code:	<input type="text" value="nrro"/> Apply Discount (Leave blank if you don't know what this is.)			
Total:		\$59	\$59 - promo	\$0

Enjoy the webinar!