**Catholic Campaign for Human Development**

**Community Development Evaluation Form**

*Revised June 2025*

**I. Eligibility Checklist**

Please answer each question. A “No” response may disqualify the application or require further follow-up.

***Note:*** *Applicants affirmed these criteria in the Eligibility Quiz prior to accessing the application. Reviewers should confirm that responses remain accurate based on the application, supplemental materials, and any additional due diligence (e.g., web review, site visit).*

|  |  |  |
| --- | --- | --- |
| **Eligibility Criteria** | **Yes / No** | **Notes** |
| Does the organization demonstrate that at least 50% of its board or decision-making body are low-income individuals, based on HUD income guidelines? |  |  |
| Does the applicant clearly identify low-income individuals as the primary participants and leaders of the organization? |  |  |
| Is the organization free of prohibited partisan political activity? |  |  |
| Has the applicant affirmed alignment with Catholic moral and social teaching? |  |  |

**II. Evaluation Criteria**

Score each section from 1 to 5 and briefly respond to the guiding questions.  
**5 = Excellent, 4 = Strong, 3 = Adequate, 2 = Weak, 1 = Inadequate**

*Please limit comments to 3-5 sentences unless significant concerns are noted.*

**1. Organizational Identity & Mission**

How clearly does the applicant describe its history, mission, and community base? Does the organization focus on empowering low-income communities through long-term systemic change?

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

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Shape**2. Low-Income Leadership & Participation**

Are people living in poverty the primary voice in decision-making and governance? Does the applicant meet the 50% board threshold and demonstrate meaningful inclusion?

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

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**3. Catholic Participation**

Are Catholic individuals, parishes, or diocesan leaders engaged in or supportive of the organization’s work?

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

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**4. Leadership Development**

Does the applicant support ongoing leadership development for low-income members? Are there programs or strategies for skill-building, social analysis, organizing, or governance?

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

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**5. Institutional Change**

Does the applicant work toward changing unjust systems, policies, or power structures in the community? Are the strategies aimed at long-term change, not just short-term service?

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

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**6. Community Engagement & Coalitions**

Is the organization rooted in a specific community or constituency? Does it collaborate with other groups to build power or advance shared goals?

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

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Shape **7. Financial Capacity**

Does the organization demonstrate sound financial health and the capacity to responsibly manage CCHD funds? Review submitted financials (e.g., budgets, audits, 990s) for evidence of stability, responsible stewardship, and planning.

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

**8. Organizational Capacity**

Does the organization demonstrate adequate staffing, leadership, and governance to carry out its mission and proposed activities? Consider roles, structure, and organizational planning.

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

**9. Use of Funds & Mission Fit**

Does the proposed use of funds align with CCHD’s mission and Catholic Social Teaching, especially subsidiarity, solidarity, and the option for the poor, with a focus on human development and structural change?

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

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Shape**10. Catholic Identity & Moral Teaching**

To what extent does the organization’s work embody or promote Catholic moral and social teaching (CST)? Are there any activities or affiliations that may raise concern or require further clarification?

**Score (1–5):** \_\_\_\_\_\_\_\_

**CST Principles**: Select the CST principles that the organization’s mission, activities, or approach most directly reflect. Consider both the organization’s mission, stated goals, and its activities.

* Life and Dignity of the Human Person
* Call to Family, Community, and Participation
* Rights and Responsibilities
* Option for the Poor and Vulnerable
* The Dignity of Work and the Rights of Workers
* Solidarity
* Subsidiarity
* Care for God’s Creation

**Comments:**

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**11. Nonpartisan Activity**

Is there any indication of prohibited partisan activity? Do affiliations, partnerships, or relationships raise concern or need follow-up in light of CCHD’s nonpartisan guidelines? (*Use the scale to reflect the degree of concern, not automatic disqualification.)*

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

**III. Overall Recommendation**

☐ Highly Recommend  
☐ Recommend with Questions  
☐ Recommend with Conditions  
☐ Do Not Recommend

**Suggested Funding Amount:** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Overall Comments & Rationale:**

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**Suggested Conditions (if any):**