**Catholic Campaign for Human Development**

**Economic Development Evaluation Form**

*Revised June 2025*

**I. Eligibility Checklist**

Please answer each question. A “No” response may disqualify the application or require further follow-up.

***Note:*** *Applicants affirmed these criteria in the Eligibility Quiz prior to accessing the application. Reviewers should confirm that responses remain accurate based on the application, supplemental materials, and any additional due diligence (e.g., web review, site visit).*

|  |  |  |
| --- | --- | --- |
| **Eligibility Criteria** | **Yes / No** | **Notes** |
| Does the organization demonstrate that at least 33% of its board and governing body are low-income individuals, based on HUD income guidelines? |  |  |
| Has the applicant submitted a complete and realistic business plan for the EDI? |  |  |
| Has the organization clearly identified matching funds and provided a viable strategy to meet the requirement? |  |  |
| Is the organization free of prohibited partisan political activity? |  |  |
| Has the applicant affirmed alignment with Catholic moral and social teaching? |  |  |

**II. Evaluation Criteria**

Score each section from 1 to 5 and briefly respond to the guiding questions.  
**5 = Excellent, 4 = Strong, 3 = Adequate, 2 = Weak, 1 = Inadequate**

*Please limit comments to 3-5 sentences unless significant concerns are noted.*

**1. Organizational Identity & EDI Overview**

How clearly does the applicant describe the history and mission of both the parent nonprofit (if applicable) and the Economic Development Initiative (EDI)? Is the EDI’s structure well-defined and aligned with community ownership and long-term impact?

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

Shape**2. Catholic Participation**

Are Catholic individuals, parishes, or diocesan leaders actively engaged in or supportive of the EDI?

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

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**3. Low-Income Participation & Control**

Do low-income individuals make up at least one-third of the planning and decision-making roles within the EDI? Is their leadership meaningful and supported?

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

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**4. Financial Capacity**

Does the organization or EDI demonstrate financial sustainability and readiness to manage grant funds effectively? Review financial documents and the EDI’s financial strategy for clarity, diversification of revenue, and risk management.

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

**5. Organizational Capacity**

Does the organization have the staffing, leadership, and governance needed to successfully implement and sustain the EDI? Assess internal capacity, structure, and operational readiness.

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

**6. Leadership Development**

Are there systems or practices in place for leadership development, especially among low-income participants or EDI members?

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

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1. **Strategy for Job Creation and Asset Development**

Will the EDI create good jobs or build assets owned and governed by the community? Are the projections realistic?

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

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**8. Community Engagement & Partnerships**

Is the EDI rooted in and responsive to its local community? Are there strong partnerships or coalitions supporting its work?

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

**9. Use of Funds & Mission Fit**

Does the proposed use of funds align with CCHD’s mission and Catholic Social Teaching, especially solidarity, subsidiarity, the option for the poor, and the dignity of work, with a focus on human development and structural change?

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

**10. Catholic Identity & Moral Teaching**

To what extent does the organization’s work embody or promote Catholic moral and social teaching? Are there any activities or affiliations that may raise concern or require further clarification?

**Score (1–5):** \_\_\_\_\_\_\_\_

**CST Principles**: Select the CST principles that the organization’s mission, activities, or approach most directly reflect. Consider both the organization’s mission, stated goals, and its activities.

* Life and Dignity of the Human Person
* Call to Family, Community, and Participation
* Rights and Responsibilities
* Option for the Poor and Vulnerable
* The Dignity of Work and the Rights of Workers
* Solidarity
* Subsidiarity
* Care for God’s Creation

**Comments:**

Shape

**11. Nonpartisan Activity**

Is there any indication of prohibited partisan activity? Do affiliations, partnerships, or relationships raise concern or need follow-up in light of CCHD’s nonpartisan guidelines?  
*(Use the scale to reflect the degree of concern, not automatic disqualification.)*

**Score (1–5):** \_\_\_\_\_\_\_\_  
**Comments:**

**III. Overall Recommendation**

☐ Highly Recommend  
☐ Recommend with Questions  
☐ Recommend with Conditions  
☐ Do Not Recommend

**Suggested Funding Amount:** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Overall Comments & Rationale:**

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**Suggested Conditions (if any):**